

# IDA Manager Manage Individual Development Accounts

"Village Software has been wonderful...we now have a database system designed specifically for the type of work we do as a CDFI, and the way we do it."

- Jim Hamel, Director of Investor Relations  
New Hampshire Community Loan Fund

### With IDA\* you can...

- ✓ Maintain participant's contact information along with relationship details
- ✓ Record and track all savings information including contributions
- ✓ Record memos, to-do-lists, telephone logs, follow-up notes for every contact
- ✓ Track all the events attended by the IDA participant and evaluate their performance
- ✓ Generate powerful summary reports with flexible filtering options

- ✎ Excellent customer support
- ✎ Technical assistance & training
- ✎ Free upgrades & installation

**Call us today!**

**800.445.3047**

**mimota@villagesoft.com**

\*The IDA system is completely compatible with MIMOTA and is available through a per-user pricing plan in both Microsoft Access (for small organizations) and SQL Server versions (for large organizations)

**OVERVIEW** IDA Manager is a comprehensive system to manage individual development accounts programs. IDA Manager integrates with contact management and other modules of MIMOTA and allows you to manage contact information along with relationships, notes, memos, action calls, etc. Flexibility of design allows you to add any number of new types and completely define all dropdown list options.

**FUNCTIONALITY** The IDA Manager allows you to manage the accounts of IDA participants by recording and tracking all savings and performance information such as purpose of saving, starting date, approval date, one year projected budget, asset training, financial fitness, etc. You can also track training events attended by IDA participants and

keep track of their progress. With the built-in reporting functionality you can create powerful reports on all participants and programs with various combinations. Your pools of IDA funds are also tracked and managed, and monthly account status is maintained.

**FLEXIBILITY** Observing the diversity of organizations in the community development and microenterprise industries, we have developed an extremely flexible system. IDA Manager is built in Microsoft Access, and can accommodate as many IDA participants as your organization can. Every aspect of the system can be customized to fit your organization. Whether you are a two person organization or a thirty person organization, Village offers a compelling pay per user pricing plan.

The screenshot shows the 'Add / Edit IDA Information' form for a participant named 'Akio Morato'. The form includes fields for 'Saving For' (Business), 'Approved Date' (1/10/2004), 'Start Savings' (1/15/2004), 'Business Profile' (04/15/04), 'Marketing Plan' (NA), 'Cover Letter Rec'd' (04/15/04), and 'Transfer Acct to Partner' (4/15/2004). It also has checkboxes for 'Has Earned Income Proof', 'Need EI Proof Often', 'AppPart2', 'Misc Still Needed', 'Qualified Withdrawals', and 'Emergency Withdrawal'. A table at the bottom shows 'Financial Fitness' (5.0), 'Asset Training' (3.5), and 'Year End Date' (1/15/2004). Below the form is a table titled 'IDA Information' with columns for 'Data Name', 'Value', and 'Date Added'.

Data Name	Value	Date Added
Approved	1/10/2004	11/01/2004
Start Savings Acct	1/15/2004	11/01/2004
Saving For	Business	11/01/2004
Business Plan	04/15/04	11/01/2004
Misc Items Still Needed	plan documents	11/01/2004