

Technical Assistance Track Events & Groups

"Village Software has been wonderful...we now have a database system designed specifically for the type of work we do as a CDFI, and the way we do it."

- Jim Hamel, Director of Investor Relations
New Hampshire Community Loan Fund

With Technical Assistance* you can...

- ✓ Maintain all TA contact information along with relationship details
- ✓ Schedule and manage various events administered/sponsored by your organization
- ✓ Record and track participants, assign scores/grades, and measure results
- ✓ Categorize groups, manage/track group activities, and set privileges for groups
- ✓ Generate various summary reports on all events and groups (completely customizable reporting options)

- ✎ Excellent customer support
- ✎ Technical assistance & training
- ✎ Free upgrades & installation

Call us today!

800.445.3047

mimota@villagesoft.com

*The Technical Assistance module is available through a per-user pricing plan in both Microsoft Access (for small organizations) and SQL Server versions (for large organizations)

OVERVIEW Technical Assistance - Events & Groups Tracking module is a powerful solution to track events, assign units for all participants, register peer groups, track group activities and information, and more. Technical Assistance seamlessly integrates with contact management and other modules of MIMOTA and allows you to manage all TA contact information along with relationships, notes, memos, action calls, etc. Complete flexibility in design allows you to add any number of new groups, events, and event types, and define information for all dropdown lists.

FUNCTIONALITY The TA module allows you to record and track basic information such as date, name, attendees, category, purpose, hours of training, and so forth for an event. You can as-

sign points and grades for all participants of an event and generate summary reports. Groups Tracker allows you to manage groups by naming and categorizing them and assigning parameters (hours of events attended, etc.,) for each group/category. You can generate summary reports by groups, members, or combinations of the two.

FLEXIBILITY Observing the diversity in the non-profit organizations in the community development and microenterprise industries, we have developed a completely customizable system. The software is available both in Microsoft Access (for small and medium organizations) and SQL (for medium to large organizations) versions. Customizable fields and dropdowns allow you to seamlessly configure the software for your organization.

The image displays two screenshots of the MIMOTA software interface. The top screenshot is the 'Event Information' form, which includes fields for Event Name, Event Date, Event Type, Hours, Facility, Right/In/Out, Town, County, Reg Mgr, Income, Speaker, and a list of attendees. The bottom screenshot is the 'Group Information' form, which includes fields for Group Name, Group Town, County, Reg. Mgr., and Comments. It also features a 'Group List' table with columns for Contact, Officer Title, and Status, and a 'Member Info' button. The interface is designed with a clear layout and includes various dropdown menus and buttons for data entry and management.